

PHASE I: ADMINISTRATIVE RULE INVENTORY SUBMISSION COVER SHEET
Privileged & Confidential

General Information

Agency:

Red Tape Reduction Coordinator:

Overview of Administrative Rule Inventory (All information current as of September 1, 2023)

Total number of restrictive terms inventoried (i.e., rows in your inventory):

Total number of discretionary regulatory restrictions:

Total word count of all rules in your agency's administrative code:

Report on stakeholder input

Please provide a summary on what steps your agency took to ensure meaningful stakeholder input in completing the inventory. Examples could include convening stakeholder meetings, posting a draft inventory on your website, allowing for public comment on a draft inventory, etc.

Report on preliminary ideas for red-tape reduction

Please provide any preliminary ideas your agency has for contributing to Governor Ivey's overall, statewide goal of reducing discretionary regulatory restrictions by twenty-five percent. These can be preliminary ideas; agencies will be able to develop more concrete proposals during Phase II.

Kelly Parker
Agency Head Signature

9/13/23
Date

Phase I: Administrative Rule Inventory for Board of Medical Scholarship Awards

Due date: September 15, 2023 | Inventory current as of September 1, 2023

Rule Citation	Short Description	Regulatory Text	Statutory Authority	# of Discretionary Regulatory Restrictions
550-X-1-.06	Duties of Officers	<p>The Chairman shall preside at all meetings and shall be responsible for the agenda. He or she shall sign all official documents, unless such authority is delegated to the Vice Chairman, and he or she shall appoint the members of each permanent and/or ad hoc committee. The Chairman shall sign all checks and bank drafts drawn against the account of the Board.</p> <p>(b) Vice Chairman. The Vice Chairman shall preside at meetings, when appointed to do so by the Chairman, or in his or her absence. The Vice Chairman shall assist the Chairman in organizing meetings and assembling information concerning applications for scholarships and loans. The Vice Chairman may sign official documents as a representative of the Board, when such duty is delegated to him or her by the Chairman, and shall assume any other duties assigned to him or her by the Chairman.</p>	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-1-.05	Officers of the Board	<p>The Officers of the Board shall be as follows:</p> <p>(a) <u>Chairman</u>. The Chairman of the Board of Medical Scholarship Awards shall be a member of the Board of Censors of the Medical Association of the State of Alabama. The Chairman shall be elected by a majority vote at a regularly called Board meeting. The Chairman shall serve a one year term and may be re-elected.</p> <p>(b) <u>Vice Chairman</u>. The Vice Chairman shall be appointed by the Chairman. The Vice Chairman shall serve a one (1) year term and may be re-appointed.</p>	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-1-.08	Meetings	<p>(a) Annual Meeting. An annual meeting of the Board shall be held each year at a time to be selected by the Chairman. At such meeting, the Board shall:</p> <ol style="list-style-type: none"> (1) Award merit scholarships and loans. (2) Elect officers for the coming year. (3) Conduct any other business to come before the Board. <p>(b) Other Meetings. The Chairman may call special meetings of the Board, provided that two weeks' written notice of the time and place is</p>	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0

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		<p>provided to all Board members. A meeting shall be called if a petition requesting such meeting is signed by a majority of the Board members and presented to the Chairman.</p> <p>(c) Quorum. A quorum shall be a majority of the Board.</p> <p>(d) Recusal of Board Members. Whenever circumstances arise which, in the judgment of an individual Board member, would make that member’s vote on a matter pending before the Board improper, unethical, unfair, or biased, that Board member shall request that his recusal from the vote on the issue in question be entered upon the minutes of the Board and his participation in discussion and voting thereon excluded.</p>		
550-X-3-.01	Eligibility for Loans	<p>(a) A number of loans equal to up to twenty (20%) percent of the students enrolled in the medical schools in the State of Alabama shall be awarded each year. All loans shall be contingent on the funds being available.</p> <p>(b) All full-time students enrolled in the medical schools in the State of Alabama, who are residents of the State of Alabama, shall be eligible to apply for loans.</p> <p>(c) Qualified applicants shall file an approved application form prior to any deadline declared by the Board. A copy of the application form is set forth in Appendix A.</p>	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-1-.03	Members of The Board	<p>The Board shall be composed of the following:</p> <p>(a) Three members of the Board of Censors of the Medical Association of the State of Alabama, who shall be elected by the Board of Censors, and who shall serve at the pleasure of the Board of Censors.</p> <p>(b) The Executive Officer of the Alabama State Board of Health.</p> <p>(c) The Dean of each school of medicine in Alabama, or the designee of each such Dean.</p> <p>(d) The Chairman of the Admissions Committee of each school of medicine in the State of Alabama.</p>	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0

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550-X-4-.02	Repayment With Service	<p>(e) Two members appointed by the Governor of Alabama, one of whom shall be a member of the State of Alabama Senate and the other shall be a member of the State of Alabama House of Representatives.</p> <p>A loan recipient may apply to the Board for approval to repay his or her loan with service, and such application may be granted by the Board subject to the following:</p> <p>(a) Each application to repay with service must be approved by the Board based upon the facts and circumstances of each individual case.</p> <p>(b) Each applicant may designate an intended practice location at the time of the signing of the loan agreement; provided, however, that such location must be on the State HPSA list and approved by the Board.</p> <p>(c) No credit for loan repayment will be allowed unless the loan recipient actually practices in the designated area for one full year, and no credit for additional loan repayment will be allowed unless the loan recipient actually practices in the designated area for additional full year periods.</p> <p>(d) To receive credit for loan repayment with service, each applicant must, annually, certify in writing that he or she has practiced in the approved area for the preceding year. Such form must be certified by an appropriate person approved by the Board, such as the Chairman or President of the County Medical Society, Chairman of County Board of Health, a hospital administrator, or another physician practicing in the area. A copy of a certification form is set forth in Appendix C.</p> <p>(e) Annual credit for loan repayment with services shall be given as follows:</p> <p>(1) If the approved service is in a community of less than 5,000 population, repayment credit shall be one-fourth of the amount of the loan for each year of service.</p> <p>(2) If the approved service is in a community of more than 5,000 and less than 15,000 population, repayment credit shall be one-fifth of the loan amount each year.</p>	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0

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		<p>(3) If the approved service is in a community of more than 15,000 but less than 50,000 population, repayment shall be one-sixth of the loan amount each year.</p> <p>(f) If the recipient fails to fulfill his or her agreement to repay his or her loan with service, he or she shall immediately be obligated to repay the balance of the loan in cash with interest at eight (8%) percent from the date of the default. In addition, the following penalties shall be imposed:</p> <p>(1) Default or termination of loan for one scholastic year, a penalty equal to twenty (20%) percent of the total principal amount of the loan.</p> <p>(2) Default or termination for two scholastic years, a penalty equal to thirty (30%) percent of the total principal amount of the loan.</p> <p>(3) Default or termination for three scholastic years, a penalty equal to forty (40%) percent of the total principal amount of the loan.</p> <p>(4) Default or termination for four scholastic years, a penalty equal to fifty (50%) percent of the total principal amount of the loan.</p> <p>(5) If default or termination occurs after the fourth year, but prior to the completion of a residency training program accredited by the accreditation council on graduate medical education in a generalist specialty as determined by the Board, a penalty equal to one hundred (100%) percent of the total principal amount of the loan.</p> <p>(6) If default or termination occurs after completion of the residence training program, but prior to completion of the repayment obligation, as set forth in Code of Ala. 1975, §16-47-126, a penalty equal to two hundred (200%) percent of the total principal amount of the loan.</p>		
550-X-3-.02	Awarding of Loans	<p>a) Loans shall be made contingent upon the applicant’s agreement in writing to practice in a rural area in a generalist specialty as determined by the Board.</p> <p>(b) Board Members shall have the privilege of examining all applications and any other pertinent information provided by the applicant or others.</p> <p>(c) After examining all applications and other pertinent information, each Board member present at the selection meeting shall rate each</p>	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0

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		candidate from one to ten, with one being the lowest priority and ten being the highest. Loan recipients will be selected based upon the highest average scores of such priority ratings. (d) Each recipient of a loan shall sign a legal agreement setting forth the terms of the loan and the method of repayment. A copy of such loan agreement is set forth in Appendix B.		
550-X-2-.02	Minimum Requirement for Scholarships	(a) All full-time students in the medical schools of the State of Alabama, as well as members of the incoming freshman class of such schools, who are Alabama residents, shall be eligible for merit scholarships. No application shall be required. (b) Prospective recipients must meet at least two of the following requirements: (1) Maintain a 3.75 overall grade point average in undergraduate course work. (2) Have scored a minimum of 30 on the MCAT exam, the first time taken. (3) Have a 9 or better admissions committee rating. (c) Records of eligible students shall be reviewed by the admissions officers of the respective schools. Fifteen students from UAB and six students from the University of South Alabama shall be selected by such admissions committees for interviews with the Board.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-2-.04	Amount of Merit Scholarships	Each merit scholarship shall be in the amount of up to \$5,000.00 per annum and shall be renewable for a maximum of four years, for a maximum total of \$20,000.00. All merit scholarship, and renewals thereof, shall be contingent upon funds being available.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-3-.03	Renewal of Loans	Loans shall be automatically renewed for a total of four (4) years, contingent upon funds being available, provided, however, each recipient shall execute a new contract each year and shall certify, annually, that his or her financial condition and needs have not changed since the original loan was made.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0

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550-X-2-.03	Awarding of Merit Scholarships	<p>(a) Merit Scholarships shall be awarded primarily on the basis of the student’s scholastic achievement, medical aptitude, and character. All information available, which reflects upon such qualifications, shall be considered by the Board.</p> <p>(b) At the selection meeting, each Board member shall rate each candidate from one to ten, with one indicating the lowest priority and ten equaling the highest priority. Candidates will be selected based upon the highest average scores of such priority ratings.</p>	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-1-.11	Annual Administration Expenses	The Board shall establish the fiscal requirements for its annual administration expenses, which shall be paid from funds from any source which are available to the Board.	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-1-.04	Term of Office	The members appointed by the Governor shall each serve four years terms, concurrent with their legislative terms. Such members may be reappointed. All other members shall be ex officio.	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-1-.10	Staff and Facilities	<p>(a) The Board shall employ an Executive Director and such other staff as may be necessary, with such compensation as may be decided upon by the Board.</p> <p>(b) The Board shall provide and pay for such office space, equipment, supplies, travel, and other expenses as may be necessary.</p>	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-4-.01	Repayment with Cash	<p>Unless loans are to be repaid with service, under the provisions of these rules, the following shall apply:</p> <p>(a) Loan recipients shall be required to repay loans under the terms and conditions of the written agreement entered into by such recipients.</p> <p>(b) Any recipient who fails for any reason to continue his or her medical education may, at the discretion of the Board, be required to repay all outstanding loan amounts immediately upon such discontinuance, with</p>	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0

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		<p>simple interest at eight (8%) percent annually from the date of his or her departure or removal from medical school.</p> <p>(c) The Board may excuse repayment of a loan, in whole or in part, based upon the disability of the recipient, or based upon other extreme hardship not the fault of the recipient.</p> <p>(d) In the event of a default the Board may refer the matter to the Attorney General or to any district attorney for collection of all amounts due, pursuant to the provisions of Code of Ala. 1975, §16-47-127(b).</p> <p>(e) In the event of a default the Board may refer the matter to the Alabama State Board of Medical Examiners for appropriate disciplinary action against the license of the recipient, pursuant to the provisions of Code of Ala. 1975, §16-47-128.</p>		
550-X-6-.01	Legislative Appropriations	The Board shall apply, annually, to the Alabama Legislature for funding in such amount as it deems necessary and appropriate.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-1-.12	Appeals	Appeals from decisions of the Alabama Board of Medical Scholarship Awards shall be conducted in accordance with the provisions of the Alabama Administrative Procedure Act.	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-1-.09	Reimbursement	Members of the Board shall be entitled to reimbursement for participating in meetings and other Board business, in accordance with state regulations regarding in-state travel, meetings and official business.	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-2-.01	Number Awarded	A number of merit scholarships equal to not more than five percent of the students enrolled in the medical schools in the State of Alabama shall be awarded each year, contingent upon funds being available.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0

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Rule Citation	Short Description	Regulatory Text	Statutory Authority	# of Discretionary Regulatory Restrictions
550-X-1-.07	Executive Committee	The Executive Committee shall be composed of the Chairman and two Board members appointed by the Chairman. The Executive Committee is empowered to make all decisions required to be made by the Board between Board meetings.	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-6-.03	Contributions from Localities in Need of Physicians	The Board may solicit contributions from localities in need of additional physicians. Such localities may stipulate that such contribution shall be contingent upon a physician’s or physicians’ agreement to practice in such locality.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-3-.04	Amount of Loan	Each loan shall be in an amount of not more than the average cost of tuition, fees and living expenses, as set forth in the current catalog of the University of Alabama School of Medicine or the University of South Alabama College of Medicine, for each year of enrollment.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-2-.05	Renewal of Merit Scholarship	Each merit scholar must remain in the upper twenty percent of his or her class in order for the scholarship to be renewed. The Executive Committee shall review the status of all scholarship recipients at the end of each academic year in order to determine whether or not the scholarship should be renewed.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-9-.01	Office to Administer Program	The Board has the authority to engage the University of Alabama in Birmingham to equip and maintain an office for the administration of the Alabama Medical Scholarship Loan Program on the UAB campus. The cost of equipping and maintaining this office shall not exceed the amount established each year to administer the scholarship-loan program.	Code of Ala. 1975, §§41-22-3; 41-22-4.	0
550-X-5-.02	Board to Maintain List	If the Board of Medical Scholarship Awards determines that a locality is in need of physicians, it shall place the locality on a list of localities in need of physicians. Recipients of loans may, upon graduation, select an area from such list in which to practice. In compiling and maintaining the list, the Board may place any locality thereon, which, in its opinion, needs additional physicians.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0

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550-X-1-.02	Power and Duties of Board of Medical Scholarships Awards	The Board of Medical Scholarship Awards shall make a careful and thorough investigation of the ability, character, and qualifications of each applicant, and award scholarships and loans according to the judgment of the Board. The Board is empowered to do all things necessary to carry out the purposes and intentions of the Alabama Legislature as set forth in <u>Code of Ala. 1975, §16-47-121 through §16-47-129.</u>	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-1-.01	Localities May Apply	Any incorporated or unincorporated municipality, county, or locality in the State having a population of less than 15,000, desiring additional physicians and wishing to be designated as a locality needing additional physicians, may apply to the Board of Medical Scholarship Awards to be placed on the list of localities in need of additional physicians, which shall be maintained by the Board. Such applications may be made by the municipal governing body, the county governing body, or by a petition signed by at least one-twentieth of the qualified electors of the municipality or locality.	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0
550-X-1-.01	Creation and Purpose	The Board of Medical Scholarship Awards was created by the Alabama Legislature for the purpose of establishing scholarships and loans to provided for medical training for qualified applicants for admission to, or students in, the University of Alabama School of Medicine and/or the University of South Alabama College of Medicine, or any other accredited or provisionally accredited school of medicine in Alabama. The recipients of loan awards shall be required to enter into a valid agreement with the Board of Medical Scholarship Awards to practice medicine in areas and localities of Alabama for specific period of times as may be determined by the Board.	Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.	0
550-X-2-.02	Minimum Requirement for Scholarships	(a) All full-time students in the medical schools of the State of Alabama, as well as members of the incoming freshman class of such schools, who are Alabama residents, shall be eligible for merit scholarships. No application shall be required. (b) Prospective recipients must meet at least two of the following requirements:	Code of Ala. 1975, §§16-47-121 et seq.; 41-22-1 et seq.	0

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